Onsite poster presentation guidelines, Trieste, Italy

A poster communication at the ICRC_CORDEX2023 workshop is a great opportunity to support in-depth presentation of your work, results and achievements, and is very efficient for conveying messages to a large audience with time for questions and productive exchange with other participants. The Conference format places high importance on poster presentations. The program will include several poster sessions, covering a broad range of climate change relevant topics, to allow ample discussions in a studious, yet relaxed atmosphere. Poster sessions are a key component of the conference program. Poster sessions especially facilitate interaction between students/early career scientists and more senior researchers.

IMPORTANT:
- As soon as possible prior to the event, preferably by **18 September**, please upload your poster in **pdf** format, **labeled** as **session-surname_name** (example A1-SMITH_Jane.pdf) to the URL which will be sent to you personally
- Along with your poster you should also prepare a **brief presentation video**, max. 2 minutes, in **landscape** mode and upload in **mp4** format, labeled as **session-surname_name-VIDEO** (example A1-SMITH_Jane-VIDEO.mp4) also to the same URL

Poster display: Posters should be on display as outlined in the poster session schedule, put up just before the scheduled display time, and removed at the very end of the scheduled display time. Posters not removed at the end of the session will be recycled.

Authors should be in attendance during the session and are expected to stand by their poster in order to answer questions.

The poster must cover the material as cited in the corresponding submitted abstract.

Poster format: Maximum poster dimensions are 118 cm (height) x 84 cm (width) = A0 in PORTRAIT. Poster areas will be equipped with poster boards and material to hang your poster. Please DO NOT LAMINATE your poster unless you will re-use it.

Printing: Please print your poster prior to the event. Only in case you have no alternative, printing service is available at the ICTP for a fee of Euro 10. To avail of this service, please send your pdf to smr3878@ictp.it **no later than Thursday 21 September, 2pm** local time. You can collect and pay for the print at the Infopoint, Leonardo Building Main Lobby.

Poster ID: Posters will be assigned nomenclature according to the sessions; E.g. "A1-P-01" to indicate display position 1 in poster session A1. You should hang your poster in the assigned spot.

TIPS for your poster:

The purpose of a poster is to effectively communicate your work to a particular audience. You need your poster to be attention-seeking and convey a clear message that the audience will quickly comprehend.

There are 4 key elements in creating an effective poster:

1) Attract interest

2) Help your audience navigate the poster

3) Give them content worth reading

4) Make it easy to comprehend

The presentation must cover the material as cited in the corresponding submitted abstract

- **Use the official abstract title** as submitted and make it easy to read. Complement the title with a short abstract that conveys your main message and attracts people passing by. **Place the title on top** of your poster together with the author's names.
- Highlight the **author´s names, emails and address information** in case the viewer is interested in contacting you for more information and/or provide a card or handout with your contact details.
- **Organize your material** into sections; give each section a sentence heading summarizing it.
- Create **an attractive design** with lots of white space.
- Use the **same artistic style** throughout your poster.
- **Limit details** that don't contribute directly to your main message.
- **Eye movement:** The movement (pathway) of the eye over the poster should be natural, down the columns from left to right. Size attracts attention. Arrows, pointing hand, numbers, and letters can help clarify the sequence.
- **Topography**
  - o Avoid abbreviations, acronyms, and jargon.
  - o Use a consistent font throughout.
  - o Use type size that is readable from 2 m away. Title text should be at least 54pt, headings at least 36pt, and body text at least 28pt. Keep the number of text characters in a lime between 30 and 70. Consider the spacing between the lines.
  - o Blank spaces are not a problem. Use space to highlight and shape the main content. Used effectively, blank spaces can help the audience navigate the poster.

If several people gather around your poster, they should all be able to read the text simultaneously.

- **Use graphics** as much as possible to get your message across. Prepare all diagrams or charts neatly and legibly.
- **Simplicity:** Resist the temptation to overload the poster. More material may mean less communication.

Poster no show Participants are strongly urged to inform the organizers in case of no-show in sending a mail to smr3878@ictp.it with copy to ipoc@cordex.org