

# Online oral presentation guidelines

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Contributed presentations in the plenary sessions A and B and the parallel session C, will be assigned 12 minutes each (10 minutes presentation+2 minutes for questions and answers), except for the invited speakers who will be assigned 15 minutes. The D-sessions are self-organized and other instructions may apply. The schedule for invited presentations can be found in the conference program. We invite participants to check the program for any update.

## **IMPORTANT:**

- Well before the session, ideally by **22 September**, please upload your presentation (PowerPoint or pdf) **labeled** as **session-surname\_name-oral** (example A1-SMITH\_Jane-oral.pdf) to the URL which will be sent to you personally. This is important as it will be a back-up which we can project from here should you have trouble with your connection.
- The presentations will be transmitted from your computer via zoom by sharing your screen. Please do not use double screens.
- **During the week before the conference you will be invited to a 30-minute joint testing session by our technical staff. Please do your best to participate so that you will be prepared for your session.**

For any specific technical request, please contact the local organizers **no later than 18<sup>th</sup> September** at [smr3878@ictp.it](mailto:smr3878@ictp.it)

Your presentation will be made available on the conference website unless you request otherwise. If you allow your slides to be made available online, please provide your talk in a .pdf format with the file size reduced. Your presentation will be converted to a .pdf format if this is not the format provided and this will be posted online.

Format: We suggest using standard fonts not smaller than 20 pts due to the size of the meeting room and legibility of the slides.

Standard presentation ratio to be used is 16:9 aspect, 1920x1080 resolutions.

## **No show**

Participants are **strongly urged to inform the organizers in case of no-show** in sending a mail to [smr3878@ictp.it](mailto:smr3878@ictp.it) with copy to [jpoc@cordex.org](mailto:jpoc@cordex.org)